

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
July 27, 2026

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Holtrey.

Mr. Gabbard opened the meeting and led in the Pledge of Allegiance.

Mr. Gabbard called for Public Comments. Mr. Driskoll "Pete" Gibbs, 7328 Larkspur Court came forward. Mr. Gibbs commented on storm water issues at his property.

Mr. Gabbard asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Gabbard read Resolution 5687 – A Resolution approving supplemental appropriation to the Permanent Budget Appropriations for Fiscal Year 2026, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to purchase rescue equipment at the earliest time permitted by law. Mr. Clark, Township Administrator, noted the appropriation is related to a donation made to the Fire Department from the Warren County Foundation for fire rescue equipment. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5688 – A Resolution imposing a moratorium of one (1) year on the issuance of any permits for data centers in Clearcreek Township, Warren County, Ohio, dispensing with the second reading and declaring an emergency. The reason for the emergency is the need to immediately stay the issuance of any zoning permit in order to research the impacts and effects of the use of data centers at the earliest time permitted by law. Mr. Clark noted that Mr. Palmer, Planning and Zoning Director, along with the Law Director, Bryan Pacheco, had created the Resolution at the behest of the Board from the prior Public Meeting. Mr. Gabbard noted that the data center topic is a hot topic in an Ohio senate race. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea. Mr. Gabbard thanked Mr. Palmer for the work on the Resolution.

Mr. Gabbard read Resolution 5689 – A Resolution to request the Director of Transportation to review the engineering and traffic investigation and to determine and declare a reasonable and safe prima-facie speed limit on Weidner Road (TR #124), dispensing with the second reading and declaring an emergency. The reason for the emergency is the need to reduce the speed limit on the road at the earliest time permitted by law. Mr. Clark gave background information on the matter. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

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Mr. Gabbard asked for a motion to accept two generous donations to benefit Echo Valley Disc Golf Course at Hoffmann Reserve from:

1. William Burke (Hole 13) in the amount of \$600
2. Loren Barnhurst (Hole 3) in the amount of \$250

Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Agenbroad, Fire Chief, asked the Board to accept the retirement resignation of Lieutenant Brian Petry, effective August 26, 2026, with the thanks of a grateful community after 19 plus years of dedicated service to Clearcreek Township. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Chief Agenbroad asked the Board to make a conditional offer of probationary employment to Jamie Burgasser as a Firefighter/PM at the lateral entry, Step 3 pay rate of \$31.72 per hour, effective at her start date in September 2026, pending acceptable background and preemployment screenings. Chief Agenbroad gave background information on Mrs. Burgasser. Mr. Gabbard asked for a motion to approve the conditional offer of probationary employment. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Terrill, Police Chief, reported that the Township's drone helped rescue a person at Caesar Creek Lake. He noted that the drone was purchased with a Loeb Foundation grant and a donation from the Fraternal Order of Eagles, Springboro Chapter 4014. Mr. Gabbard asked Chief Terrill to prepare a summary of the incident for the Eagles to show the Township's appreciation for their donation. Mr. Muterspaw requested that the incident also be posted on the Township's Facebook page. Chief Terrill said he would handle both requests.

Mr. Gabbard asked for a motion to approve the Consent Agenda. Mr. Holtrey moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – July 13, 2026, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Accept the resignations of the following Park Seasonal workers effective dates as noted:
 - a. Carl Chiles – last day 6/30/2026
 - b. Max Homan – last day 6/30/2026
 - c. Matthew Warren – last day 7/31/2026
 - d. Nicholas Warren – last day 8/5/2026
- 4 Approve the Fire District to make application for the 2026 Loeb Foundation Grant.
- 5 Adjust Police Officer Jason Schrage's rate of pay to \$43.74 (Senior Patrol Officer), effective July 4, 2026, as prescribed by the collective bargaining agreement.

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Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Clark asked for direction on two bids that were received for work to be done on the landscaping mound between the Police building and adjacent residents. Mr. Clark gave background information on the bids. Mr. Gabbard directed Mr. Clark to ensure that any bid accepted would have a warranty on the plants selected for the buffer zone. Mr. Muterspaw affirmed that Mr. Clark could choose the best solution.

With no further business, Mr. Gabbard asked for a motion to adjourn the Regular Meeting at 9:13 a.m. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

FISCAL OFFICER

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